



## Emmaus Village Carlton – Online Sales Assistant

### About the opportunity

We are actively looking for Volunteers with Online sales experience to contribute to the online sales activity of our social enterprise.

We are extremely fortunate to receive a wide variety of donations and we decide where best to sell these to maximise our income – whether that be in our shops or online.

### About Emmaus Village Carlton

EVC is a forward-thinking charity based in north Bedfordshire offering support to formerly homeless people. We offer Companions [our Residents] a home, as well as meaningful work in one of our social enterprises. EVC is linked to an international charity but operates independently.

We're located on the outskirts of the village of Carlton - 10 miles from Bedford and on the border of Northamptonshire and Buckinghamshire, less than 20 miles from Milton Keynes.

The Community (site) consists of a Bistro, and a range of shops that gives visitors the chance to browse, shop, eat drink and relax – all in the peaceful surroundings of the lovely Bedfordshire countryside.

To Emmaus, Volunteers are an essential resource and make a vital contribution to Emmaus' commitment to help disadvantaged people. At Emmaus, loyalty to our Companions, Volunteers and ensuring loyalty from our customers will never not be a priority!

### More information

Ideal Skills: ***Enthusiasm!***  
Online sales experience; ability to work as part of a dedicated team; good organisational skills; attention to detail; ability to work on your own initiative; highly motivated with a positive and flexible approach.

Role includes:

- Packing sold items to our high standards
- Researching a wide variety of unusual items and checking their condition and value
- Photography
- Listing items online

Where: Emmaus Village Carlton, School Lane, Carlton, MK43 7LQ

### What are we looking for?

Ideally, we need people who can donate at least half a day per week.

We already sell on eBay but would be interested to receive applications from anyone with experience of selling on Depop. This will be a new venture for us and is an exciting project for the right person to really make their mark.

All relevant training will be provided along with a full induction, paid travel expenses and if on site, lunch on the day you volunteer. An enhanced DBS check will be required.

### Contact information

Name: Barbara Fitzgerald – Retail Manager  
Phone: 01234 720826  
Email: [barbarafitzgerald@emmausvc.org](mailto:barbarafitzgerald@emmausvc.org)  
Website: [www.emmaus.org.uk/village-carlton/support-us/volunteer-with-us/](http://www.emmaus.org.uk/village-carlton/support-us/volunteer-with-us/)  
Postal: Emmaus Village Carlton, School Lane, Bedford, Bedfordshire, MK43 7LQ